



Destruction of Special Education School Records

The Special Education Department of the Hawkins County School System announces the destruction of Special Education records over three years old, ending with the graduation class of 2004. If you wish to receive copies of any information pertaining to your child, please contact:

- Special Education Department at 423-272-7629 ext. 136 or 149
- Cherokee High School at 423-272-6507/Kelley Davis
- Volunteer High School at 423-357-3641/Gina Gandy-Smith
- Clinch High School at 423-272-3110/Mary Jane Bailey

Federal regulations at 34CFR 80.42(b) provide that local education agencies receiving federal funds are required to retain for three years records necessary to show compliance with federal and state mandates. Therefore, upon expiration of three years after last expending federal funds on behalf of a child with a disability, local education agencies may begin the destruction of records.

Thank you for allowing us to educate and graduate your child.

Angela Jackson/Special Education Supervisor

Tammy Gibson/Assistant Special Education Supervisor